



CENTRE FOR PROJECT MANAGEMENT

COURSE REGISTRATION FORM

(Fill form in BLOCK LETTERS and submit via email below)

CPM Course Title: _____

Booking Dates: _____

***PLEASE NOTE:** Booking is on a first paid first accepted basis and is subject to the availability of seats

- PRIVATE APPLICATION (The applicant is responsible for payment)
 ORGANISATIONAL APPLICATION (The applicant is nominated and funded by an employer)

CONTACT DETAILS

Contact person: _____
Name of Organisation: _____
Postal address: _____
Email address: _____
Office Tel & Cell: _____

NOMINEES

	Full Name	Email
1.		
2.		
3.		
4.		
5.		
6.		
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9.		
10.		

COURSE FEE AND CONDITIONS

Fees: KES/USD _____ per participant.
(Charges cover: tuition, training materials, a certificate, drinks and meals only)

Mode of Payment: Cash Deposit, Banker's Cheque, Cash Transfer/ RTGS

Payment Terms and Conditions:

- ✓ Fees are payable strictly in advance.
- ✓ Cancellations made within 5 working days of a course will incur a 20% cancellation fee.
- ✓ We regret that no cancellations will be accepted within 2 working days of a course, but substitutions may be made.

The fee is payable to: Centre for Project Management
A/C No. KES:01148232519900 USD: 02120232519900
Cooperative Bank, City Hall Branch Nairobi. **Swift code (KCOOKENA), Sort code (11035)**

Signature of Applicant: _____ **Date:** _____

* I declare that all the information furnished by me on this form is true and correct. I hereby acknowledge and accept all terms and conditions.